

Introduction to the Library

WEBOPAC MODULE



<https://www.facebook.com/upmlib/>



<https://twitter.com/upmlibrary>



03 9769 8642



<https://www.instagram.com/upmlibrary/?hl=en>



<http://www.lib.upm.edu.my>

CONTENT MODULE



INTRODUCTION

- ❑ [WEBOPAC](#)

SEARCHING METHODS

- ❑ [BROWSE SEARCH](#)
- ❑ [ADVANCED SEARCH](#)

RESERVATION

- ❑ [HOW TO MAKE RESERVATION???](#)

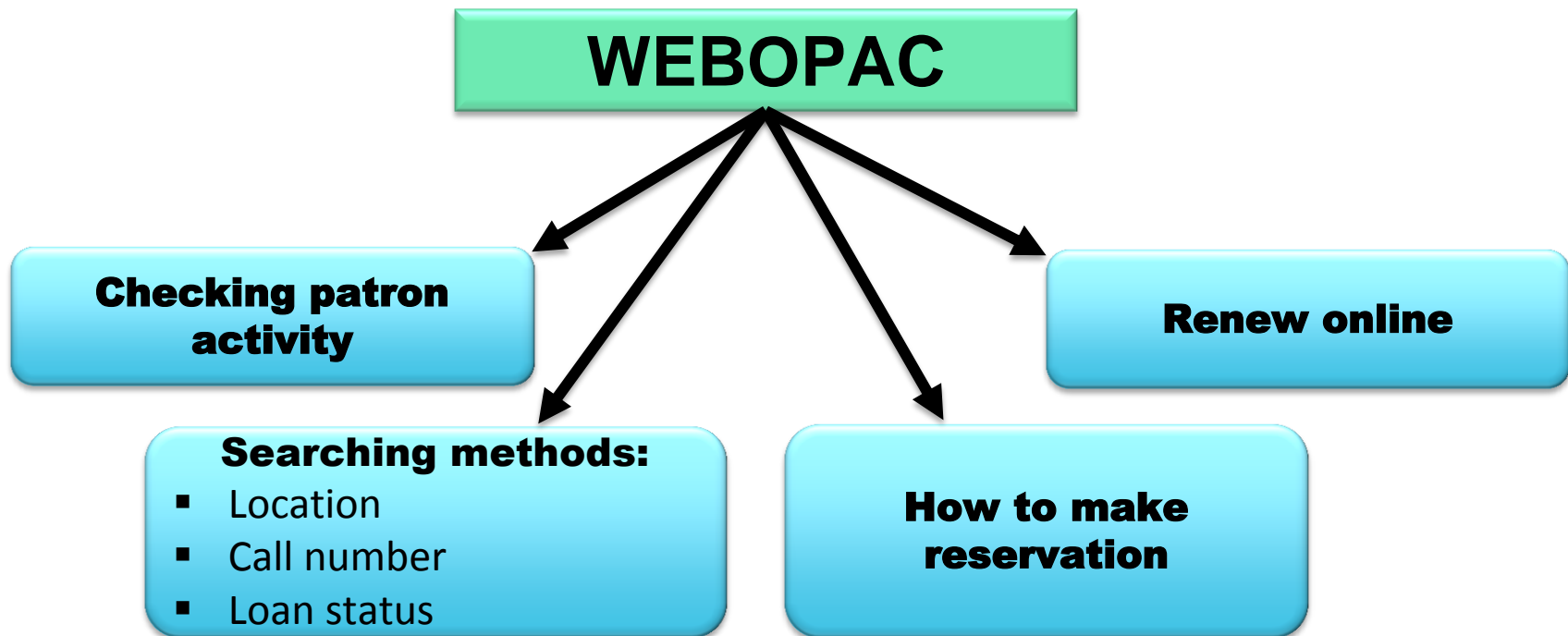
PATRON RECORD

- ❑ [CHECKING PATRON RECORD](#)
- ❑ [RENEW ONLINE](#)



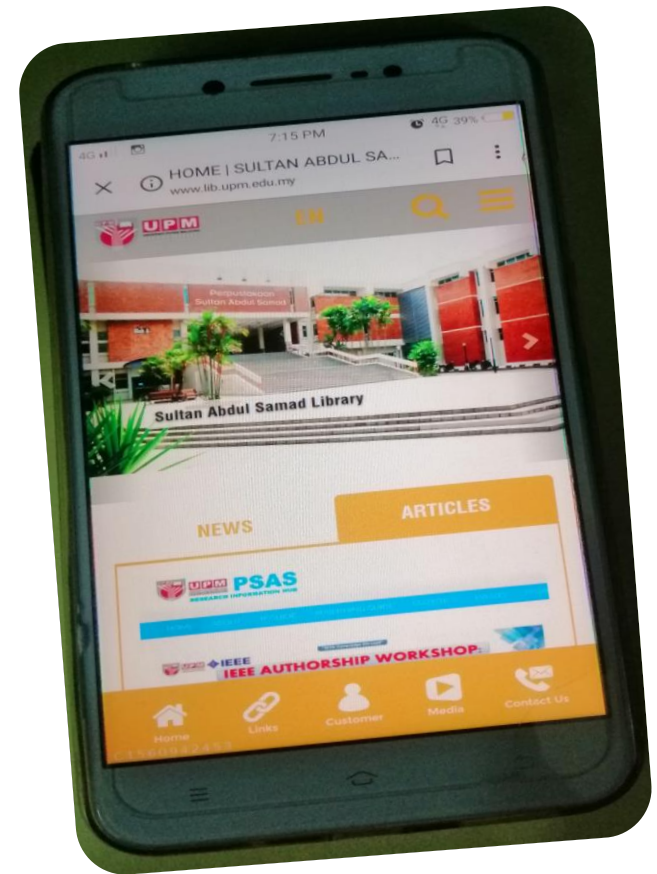
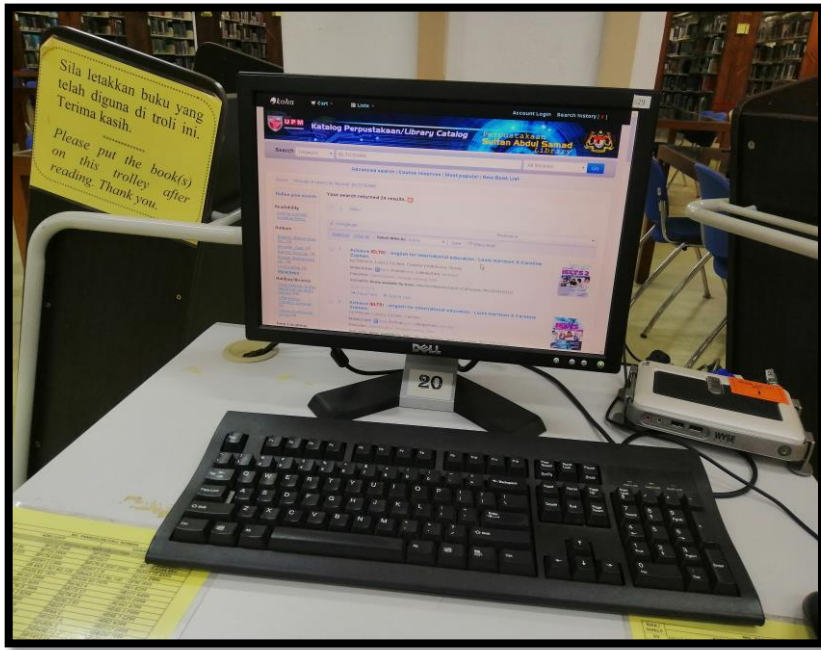
Web + Online Public Access Catalogue = WebOPAC

WebOPAC is a PSAS catalogue system based on web which is used to locate items in the library.



HOW TO ACCESS WEBOPAC?

Via PSAS's portal
<http://www.lib.upm.edu.my>



WEBOPAC terminal

SCREENSHOOT OF LIBRARY WEBPAGE

<http://www.lib.upm.edu.my>

UPM
Selamat Datang Ke Laman Portal
PERPUSTAKAAN SULTAN ABDUL SAMAD

MENGENAI PERPUSTAKAAN PERKHIDMATAN & KEMUDAHAN SUMBER ELEKTRONIK PENYELIDIKAN PENERBITAN PANDUAN

UTAMA DIREKTORI LOKASI PETA LAMAN SOALAN LAZIM MAKLUMBALAS

Carian... BM

Entri Kami
Checkstatus
Kategori
Tetapan

Entri Kami

Click here

Tetapan

HUBUNGI KAMI

PERPUSTAKAAN SULTAN ABDUL SAMAD
Perpustakaan Sultan Abdul Samad Universiti
Putra Malaysia 43400 UPM Serdang Selangor
Darul Ehsan

0397698642
0389483745
lib@upm.edu.my

TALIAN KECEMASAN
BAHAGIAN KESELAMATAN UPM (24
JAM)
03-9769 7990 | 03-9769 7470 |
03-9769 1599

PERKHIDMATAN DALAM TALIAN

KM Portal
Pusat Sumber Fakulti - Katalog Atas Talian
(KOFA)

PAUTAN LUAR

Persidangan Umum IFLA
Jabatan Perkhidmatan Awam Malaysia
Unit Pemodenan Tadbiran dan Perancangan
Pengurusan Malaysia (MAMPU)
myGovernment Portal
Agensi Kelayakan Malaysia
Multimedia Super Coridor (MSC)
Portal MyHealth
Benchmarking Online Networking Database
(BOND) memberikan idea untuk kelestarian
perniagaan

PAUTAN PANTAS

FAKULTI / PTJ / PENTADBIRAN
Perpustakaan Negara Malaysia
Malaysian Academic Library Union Catalog
(MaLiCat)
Portal of UPM Library Courses

PUTRA
Ugroup
Eaccess
Memory@
Serdang
UPM
IR
MCC
e-ISO
MyAgric
Subject
Guides
PORTAL
PUTRA
UPM
READ@UNI
KOFA
WebOPAC
turnitin
IMP
Portal
AGRIS
UPM
eTheses

WEBOPAC SCREENSHOOT

The screenshot shows the homepage of the UPM WebOPAC library catalog. The browser address bar displays <http://www.elib.upm.edu.my>. The page features a dark blue header with the UPM logo, the text "Katalog Perpustakaan/Library Catalog", and "Perpustakaan Sultan Abdul Samad Library" alongside the Malaysian national emblem. A search bar is located below the header, with a dropdown menu set to "Keyword" and a "Go" button. Navigation links for "Advanced search", "Course reserves", "Most popular", and "New Book List" are provided. A left sidebar contains a menu with items: Home, About Library, Service Hour, Services & Facilities, Contact, and Account Login. The main content area has a "Home" breadcrumb and a "WELCOME TO PERPUSTAKAAN SULTAN ABDUL SAMAD (PSAS), UNIVERSITI PUTRA MALAYSIA" heading. Below this is a paragraph of introductory text. A "NEW BOOK SHOWCASE 2018" section features a carousel of book covers, including titles like "SUSTAINABILITY POLICY PLANNING AND GENTRIFICATION IN CITIES" and "DESIGN FOR THERAPEUTIC SPACES". The bottom of the page shows a file path "853503453_391608.jpg" and a "Show all" button.

www.elib.upm.edu.my <http://www.elib.upm.edu.my>

koha Cart Lists Account Login

UPM UPM Katalog Perpustakaan/Library Catalog Perpustakaan Sultan Abdul Samad Library

Search Keyword Search for library catalog All libraries Go

[Advanced search](#) | [Course reserves](#) | [Most popular](#) | [New Book List](#)

Home

Home

About Library

Service Hour

Services & Facilities

Contact

Account Login

WELCOME TO PERPUSTAKAAN SULTAN ABDUL SAMAD (PSAS), UNIVERSITI PUTRA MALAYSIA

Welcome to Perpustakaan Sultan Abdul Samad (PSAS), Universiti Putra Malaysia (UPM). UPM WebOPAC is computerized online catalogue of the materials held in library. The OPAC consist of an index of the bibliographic data cataloged in the system, offering a variety of search capabilities such as the author/ title/ call number/ subjects, together with an interactive request and renewal functionality.

NEW BOOK SHOWCASE 2018

853503453_391608.jpg Show all



BROWSE SEARCH

SEARCHING METHODS



Methods used multiple keywords :

**BROWSE
SEARCH**

KEYWORD

TITLE

AUTHOR

SUBJECT

ISBN

SERIES

CALL NUMBER

BROWSE SEARCH

SEARCHING METHODS

The screenshot shows the UPM Library Catalog search page. At the top, there is a navigation bar with 'koha', 'Cart', 'Lists', and 'Account Login'. Below this is a banner for 'Katalog Perpustakaan Library Catalog' and 'Perpustakaan Sultan Abdul Samad'. The search bar contains the text 'Decorating fabric : print, stencil, paint and dye 100 inspirational projects'. A dropdown menu is open, showing search options: Title, Keyword, Title (highlighted), Author, Subject, ISBN, Series, and Call number. The location is set to 'All libraries'. A 'Go' button is visible. Below the search bar, there are links for 'Advanced search', 'Course reserves', 'Most popular', and 'New Book List'. The main content area displays 'WELCOME TO PERPUSTAKAAN SULTAN ABDUL SAMAD (PSAS), UNIVERSITI PUTRA MALAYSIA'.

1

2

3

4

STEPS

1. **Type title** Example: “Decorating fabric : print, stencil, paint and dye 100 inspirational projects”
2. **Select searching type.** Example: “Title”
3. **Select location.** Example: “All Libraries”
4. **Click “Go”.**

BROWSE SEARCH

SEARCHING METHOD

Decorating fabric : print, stencil, paint and dye 100 inspirational projects / Susie Stokoe.

By: **Stokoe, Susie.**

Material type: Book

Publisher: London : **Hermes House**, 2009

Description: 256p. : col. ill. ; 23cm.

ISBN: 9781846814662 (hbk).

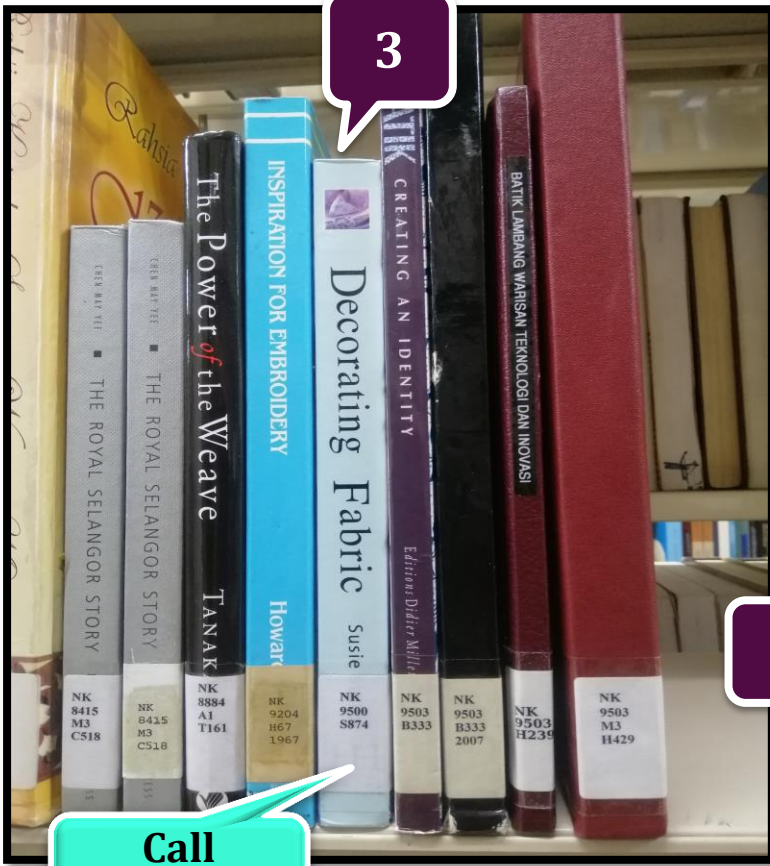
Subject(s): **Textile painting**

average rating: 0.0 (0 votes)

Current location	Call number	Status	Date due	Barcode	Item holds
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	NK9500 S874 (Browse shelf)	Available			

Current location	Call number	Status	Date due	Barcode	Item holds
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	NK9500 S874 (Browse shelf)	Checked out	15/11/2019	1000764406	

GET THE BOOK ON THE SHELF



1. Check Call number on the shelf
2. Go to the shelf
3. Get the book

Call Number

Call number: NK9500 S874

RAK/ SHELF	NO. PANGGILAN/CALL NUMBER					
	KIRI/LEFT		KANAN/RIGHT			
	KOLEKSI AM / MAIN COLLECTION					
27	JQ1062 M3 O	-	KD7578 O999	KD7578 P	-	LA633 B999
28	LA633 C	-	LB1027.5 E999	LB1027.5 F	-	LB1050 L399
29	LB1050 L4	-	LB1555 G999	LB1555 H	-	LB2331 B399
30	LB233 B4	-	LB2844 Z999	LB2844.1 A	-	LC889 Z999
31	LC900 A	-	LC4900 Z999	LC5000 A	-	ML3830 Z999
32	ML3831 A	-	P37 P999	P37 R	-	P92 U5 H999
33	P92 U5 I	-	P148 Z999	P149 A	-	PE1112 B62
34	PE1112 B63	-	PE1408 E37	PE1408 E38	-	PL855 Z999
35	PL856 A	-	PL5131 H999	PL5131 I	-	PL5139 P999
36	PL5139 R	-	PN1992.5 Z999	PN1992.51 A	-	PN4781 M999
37	PN4781 N	-	PR2842 Z999	PR2843 A	-	PR9539 Z999
38	PR9540 A	-	PZ4 L999	PZ4 M	-	Q319 Z999

1

Perpustakaan Sultan Abdul Samad (Main Library)

Location (WebOPAC)	Location
<i>Archives Collection</i>	Ground floor
<i>Audiovisuals Collection</i>	Ground floor
<i>Maps Collection</i>	Ground floor
<i>Bibliography Collection</i>	1 st Floor
<i>Fictions Collection</i>	1 st Floor
<i>Reference Collection</i>	1 st Floor
<i>Reference Desk Collection</i>	1 st Floor
<i>Foreign Language Collection</i>	2 nd Floor
<i>Stack Reference</i>	2 nd Floor
<i>Stack Room</i>	2 nd Floor
<i>Open Shelf Collection</i>	2 nd Floor

Ground Floor



1st Floor



2nd Floor



BLOK B

ITEM LOCATION

Perpustakaan Sultan Abdul Samad (Main Library)

LOCATION (WebOPAC)	LOCATION
<i>Serials Collection</i>	Ground Floor
<i>Malaysiana Agri Collection</i>	2 nd Floor
<i>Malaysiana - Company Report Collection</i>	2 nd Floor
<i>Malaysiana - Serials Collection</i>	2 nd Floor
<i>PJJ Collection</i>	2 nd Floor
<i>Prof. Chin Collection</i>	2 nd Floor
<i>Project Paper Collection</i>	2 nd Floor
<i>Red Spot Collection</i>	2 nd Floor
<i>Restricted Collection</i>	2 nd Floor
<i>Thesis Collection</i>	2 nd Floor



Ground Floor



2nd Floor



LOCATION (WebOPAC)	LOCATION
<i>Audiovisuals Collection</i>	Ground Floor
<i>Project Paper Collection</i>	1 st Floor
<i>Red Spot Collection</i>	1 st Floor
<i>Thesis Collection</i>	1 st Floor
<i>Reference Collection</i>	2 nd Floor
<i>Serials Collection</i>	2 nd Floor
<i>Open Shelf Collection</i>	2 nd Floor

Ground Floor



1st Floor



2nd Floor



LOCATION (in WebOPAC)	LOCATION
<i>Audiovisuals Collection</i>	Ground Floor
<i>Project Paper Collection</i>	Ground Floor
<i>Fiction Collection</i>	Ground Floor
<i>Thesis Collection</i>	Ground Floor
<i>Reference Collection</i>	Ground Floor
<i>Serials Collection</i>	Ground Floor
<i>Open Shelf Collection</i>	1 st Floor



Ground
Floor



1st
Floor



LOCATION (WebOPAC)

Audiovisuals Collection

Oversized Books Collection

Project Paper Collection

Red Spot Collection

Reference Collection

Serials Collection

Thesis Collection

Open Shelf Collection



LOCATION (WebOPAC)	LOCATION
<i>Reference Collection</i>	Ground Floor, Reference Room.
<i>Borneo Collection</i>	Ground Floor, Reference Room.
<i>Red Sport Collection</i>	Ground Floor, Reference Room.
<i>Media Collection</i>	Ground Floor, Reference Room.
<i>Project Paper Collection</i>	Ground Floor, Main Counter
<i>Thesis Collection</i>	Ground Floor, Main Counter
<i>Hadah Collection</i>	Ground Floor, Main Counter
<i>General Collection</i>	Floor 1



Ground Floor



1st Floor

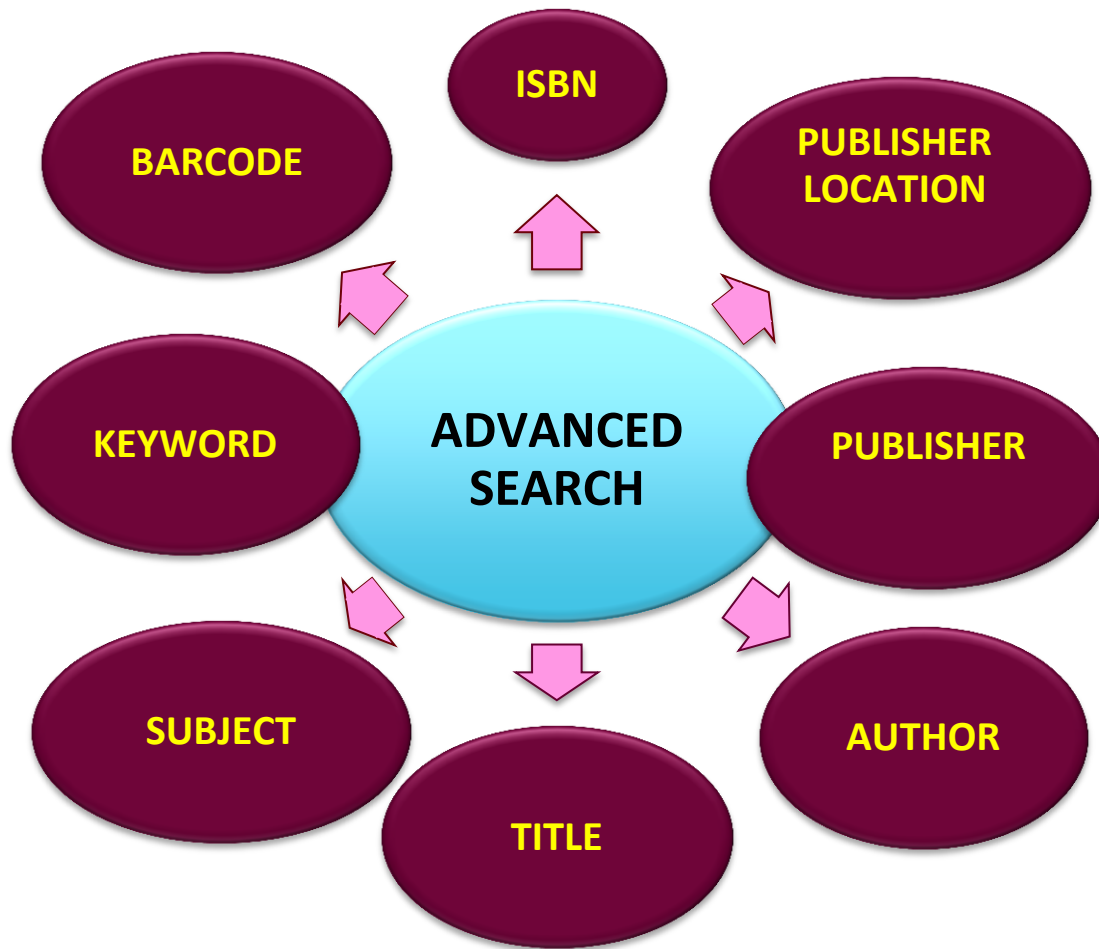
ITEM STATUS

STATUS (WebOPAC)	ITEM
At Bindery	Item is sent out for binding
Available	Item is ready to be borrowed
Checked Out	Item is borrowed by others
Damaged	Item is damaged
In Process	Item is in cataloging process
In Transit	Item is in transit to its' permanent location in the Library from being on the holdshelf.
Missing	Item is missing
Not for loan	Item can be referred in the library only
On Hold	Item has been reserved by others
On Reserve	Item can be borrowed for 4 hours only
Ordered	Item has been ordered but not yet received by the Library



ADVANCED SEARCH

SEARCHING METHOD



Method which you can use specific field or combination of the field.

ADVANCED SEARCH

SEARCHING METHOD

The screenshot shows the homepage of the UPM WebOPAC library catalog. At the top, there is a navigation bar with the 'koha' logo, a 'Cart' icon, a 'Lists' menu, and links for 'Account Login' and 'Search history [x]'. Below this is a banner with the UPM logo, the text 'Katalog Perpustakaan/Library Catalog', and 'Perpustakaan Sultan Abdul Samad Library' next to the Malaysian national emblem. A search bar is located below the banner, with a dropdown menu set to 'Keyword' and the text 'Search for library catalog'. To the right of the search bar is a dropdown menu for 'All libraries' and a 'Go' button. Below the search bar, there are links for 'Advanced search', 'Course reserves', 'Most popular', and 'New Book List'. On the left side, there is a navigation menu with links for 'Home', 'About Library', 'Service Hour', 'Services & Facilities', 'Contact', and 'Account Login'. The main content area features a large callout box with the text 'Click *Advanced Search*' and the title 'PERPUSTAKAAN SULTAN ABDUL SAMAD (PSAS), UNIVERSITI PUTRA MALAYSIA'. Below the title, there is a welcome message: 'Welcome to the Perpustakaan Sultan Abdul Samad (PSAS), Universiti Putra Malaysia (UPM). UPM WebOPAC is computerized online catalogue of the materials held in library. The OPAC consist of an index of the bibliographic data cataloged in the system, offering a variety of search capabilities such as the author/ title/ call number/ subjects, together with an interactive request and renewal functionality.' At the bottom of the main content area, there is a section titled 'NEW BOOK SHOWCASE 2018' with a collage of book covers.

ADVANCED SEARCH

SEARCHING METHOD

Advanced search | [Course reserves](#) | [Most popular](#) | [New Book List](#)

[Home](#) > [Advanced search](#)

Search for:

Keyword

and Author

and Keyword

**Combination
Of keyword and author**

ADVANCED SEARCH

SEARCHING METHOD

Your search returned 6 results.

Searching result

Availability
Item with the status 'available' only

Author

Type of item

Refine your search

Availability
[Limit to currently available items.](#)

Authors
[Dino S.S., \(1\)](#)
[Rendra, W. S.](#)
[Usman Awang](#)
[Usman Awang, \(4\)](#)
[Usman Awang, 1929-20...](#) (1)
[Show more](#)

Holding libraries
[Perpustakaan Sultan Abdul Samad \(Main Library\)](#)
[UPM Bintulu Campus Sarawak \(1\)](#)

Item Locations
[Bintulu Campus Library \(1\)](#)
[Main - Reference \(1\)](#)
[Main Library \(5\)](#)
[Stack Room \(1\)](#)
[UNK \(1\)](#)

Topics
[Indonesian poetry \(1\)](#)
[Malay poetry \(2\)](#)

1. **Bahasa Melayu dalam lapangan kesusasteraan bahagian puisi baru. [Chapter]** by **Usman Awang**, 1929-2001. [Chapter].
Source: Kongres Bahasa dan Persuratan Melayu I-VI (1952-2002).
Material type: Book; Format: print ; Literary form: not fiction
Availability: No items available
★★★★★
[Add to cart](#)

2. **Rendra / dengan pengenalan oleh Usman Awang.** S. (Willibordus Surendra), 1935- | **Usman Awang**, 1929-2001.
 Book; Format: print
Publisher: Kuala Lumpur : Dewan Bahasa dan Pustaka, 1992
Availability: **Items available for loan:** Perpustakaan Sultan Abdul Samad (Main Library) [Call number: PL5089 R4R397] (2).
★★★★★
[Place hold](#) [Add to cart](#)

3. **Puisi-puisi pilihan sasterawan negara Usman Awang / Usman Awang.** by **Usman Awang**, 1929-2001.
Edition: Edisi pelajar.
Material type: Book; Format: print
Publisher: Kuala Lumpur : Dewan Bahasa dan Pustaka, 1991
Availability: **Items available for loan:** Perpustakaan Sultan Abdul Samad (Main Library) [Call number: PL5136 U85] (5). **Items available for reference:** [Call number: PL5136 U85] (2).

Relevance
Relevance
Popularity
Popularity (most to least)
Popularity (least to most)
Author
Author (A-Z)
Author (Z-A)
Call Number
Call number (0-9 to A-Z)
Call number (Z-A to 9-0)
Dates
Publication/Copyright date: Newest to oldest
Publication/Copyright date: Oldest to newest
Acquisition date: Newest to oldest
Acquisition date: Oldest to newest
Title
Title (A-Z)
Title (Z-A)

ADVANCED SEARCH

SEARCHING METHOD

Puisi-puisi pilihan sasterawan negara **Usman Awang** / **Usman Awang**.

By: **Usman Awang**, 1929-2001.

Material type: Book

Publisher: Kuala Lumpur : Dewan Bahasa dan Pustaka, 1991

Edition: Edisi pelajar.

Description: 192p. ; 22cm.

ISBN: 9836219412.

Subject(s): **Usman Awang**, 1928- -- Sasterawan Negara | Malay poetry -- Malaysia -- 20th century -- Collected works

average rating: (votes)

Holdings (7)

7 items

Current location	Call number	Copy number	Status	Item holds
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	PL5136 U85 (Browse shelf)	1	Available	
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	PL5136 U85 (Browse shelf)	1	Available	1000246612
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	PL5136 U85 (Browse shelf)	1	Checked out	19/11/2019
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	PL5136 U85 (Browse shelf)	1	Available	1000317482
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	PL5136 U85 (Browse shelf)	1	Missing	
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	PL5136 U85 (Browse shelf)	1	Available	
Perpustakaan Sultan Abdul Samad (Main Library) <i>Reference Collection</i>	PL5136 U85 (Browse shelf)	1	Not for loan	1000317464

In the shelf

Item has been borrowed

Item is missing

Item cannot be borrowed. To be referred in the library only





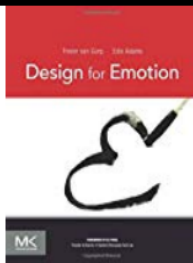
BOOK RESERVATION

Online Reservation for books on loan only available with the status '**Checked out**').

Reservation is possible if :

- Your loan availability has not reached its maximum ([see loan availability](#))
- You do not have any fine.
- Your patron record is not blocked due to other penalties. ([see note](#))

BOOK RESERVATION



Normal view | MARC view | ISBD view

Design for emotion / Trevor van Gorp, Edie Adams.

By: [Van Gorp, Trevor.](#)

Contributor(s): [Adams, Edie.](#)

Material type: Book

Publisher: Waltham, MA : [Morgan Kaufmann](#), 2012

Description: 217 pages : color illustrations ; 24 cm.

Content type: text Media type: unmediated Carrier type: volume

ISBN: 9780123865311 (pbk).

Subject(s): [Design -- Psychological aspects](#)

Contents:

Machine generated contents note: Chapter 1. Why [Design for Emotion](#)? Chapter 2. What is [Emotion](#)? Chapter 3. Why [Design for Emotion](#)? Chapter 4. Where Do We [Design for Emotion](#)? Chapter 5. How Do I [Design for Emotion](#)? Chapter 6. Interviews on [Designing Emotion](#).

●●●●● average rating: 0.0 (0 votes)

Holdings (1)

Title notes

Current location	Call number	Status	Date due	Barcode	Item holds
Perpustakaan Sultan Abdul Samad (Main Library) <i>Open Shelf Collection</i>	NK1520 V217 (Browse shelf)	Checked out	15/11/2019	1000751739	

Total holds: 0

1. Click *Place hold*

Browse results

Previous | [Back to results](#) | Next »

- [Place hold](#)
- [Print](#)
- [Add to your cart](#)
- [Unhighlight](#)
- [Save record](#) ▾
- [More searches](#) ▾

Share [Tweet](#)

BOOK RESERVATION

The screenshot displays the library's website interface. At the top, there is a header with the UPM logo, the text 'Katalog Perpustakaan/Library Catalog', and 'Perpustakaan Sultan Abdul Samad Library' with the national emblem. Below the header is a search bar with a dropdown menu set to 'Keyword' and a search input field containing 'Search for library catalog'. To the right of the search bar are 'All libraries' and 'Go' buttons. Below the search bar are links for 'Advanced search', 'Course reserves', 'Most popular', and 'New Book List'. The main content area is titled 'Sultan Abdul Samad Library' and features a 'CAS Login' section with a 'Login with UPM-ID' button. Below this is a 'Normal Login' section with two input fields: 'Matric No./Staff.No.' and 'IC No./Passport No.'. A 'Login with Koha' button is positioned below the second input field. Three numbered callouts in dark red speech bubbles provide instructions: '2. Type username (Matric no./ Staff no.)' points to the first input field, '3. Type password (IC no./Passport no.)' points to the second input field, and '4. Click Login with Koha' points to the 'Login with Koha' button.

UPM **U P M** **Katalog Perpustakaan/Library Catalog** Perpustakaan **Sultan Abdul Samad** Library

Search Keyword Search for library catalog All libraries Go

[Advanced search](#) | [Course reserves](#) | [Most popular](#) | [New Book List](#)

Sultan Abdul Samad Library

CAS Login

Login with UPM-ID

Normal Login

Matric No./Staff.No.

IC No./Passport No.

Login with Koha

2. Type username (Matric no./ Staff no.)

3. Type password (IC no./Passport no.)

4. Click Login with Koha

BOOK RESERVATION

[Advanced search](#) | [Course reserves](#) | [Most popular](#) | [New Book List](#)

[Home](#) > [Placing a hold](#)

Confirm holds for: NAZIBAH KAMARUDDIN (3000011986)

Place a hold on [Design for emotion /](#) , by Van Gorp, Trevor.

Your priority: 1

Number of holds: 1

Pick up location: ▾

[Show more options](#)

Place hold

5. Click
Place hold

Perpustakaan Sultan Abdul Samad, Universiti Putra Malaysia, 43400 UPM Serdang, Selangor

Phone: +603-89468642 | Fax: +603-89483745 | E-mail: lib@upm.edu.my

BOOK RESERVATION

Home > NAZIBAH KAMARUDDIN > Your summary

Hello, NAZIBAH KAMARUDDIN

Click here if you're not NAZIBAH KAMARUDDIN

Checked out (2) **Holds (1)**

Holds (1 total)

Title	Placed on	Expires on	Pick up location	Priority	Status	Modify
Design for emotion / Van Gorp, Trevor.	16/08/2019	Never expires	Perpustakaan Sultan Abdul Samad (Main Library)	1	Pending	Cancel

Hold (1) :
Show 1 item has been successfully reserved.

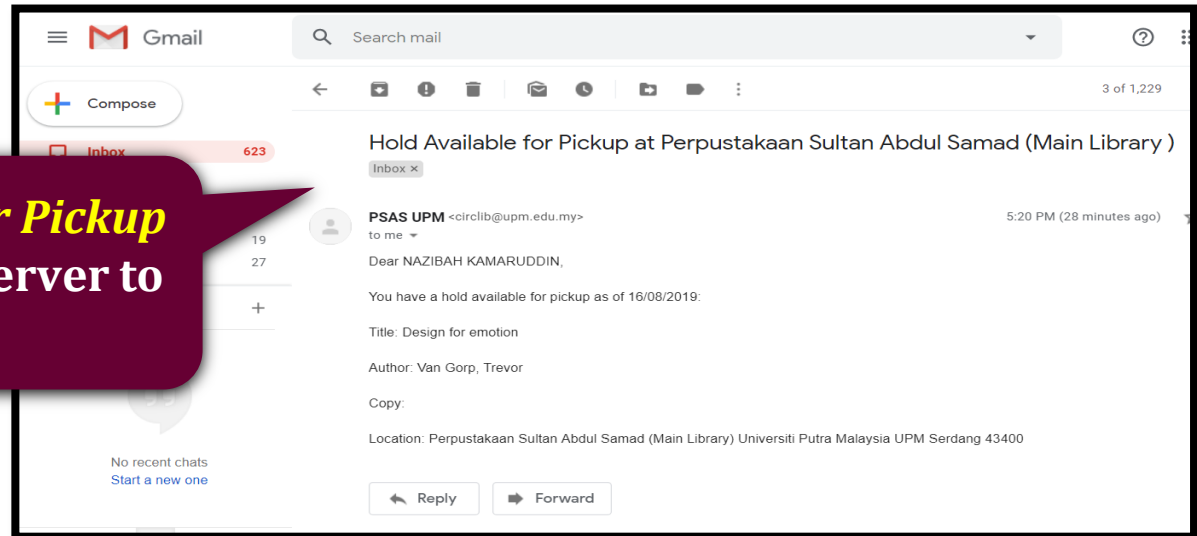
Priority: Show no. of students reserved

Status Pending : Item has not been returned/check in

BOOK RESERVATION

Item is ready to pick up

E-mail *Hold Available for Pickup* ... will be sent to the reserver to pick up the item



Go to circulation counter when *pending status* change to *Item waiting at...*

Advanced search | Course reserves | Most popular | New Book List

Home > NAZIBAH KAMARUDDIN > Your summary

Home
About Library
Service Hour
Services & Facilities
Contact
Account Login

Hello, NAZIBAH KAMARUDDIN
[Click here if you're not NAZIBAH KAMARUDDIN](#)

Checked out (2) Holds (1)

Holds (1 total)

Title	Placed on	Expires on	Pick up location	Priority	Status	Modify
Design for emotion / Van Gorp, Trevor.	16/08/2019	-	Perpustakaan Sultan Abdul Samad (Main Library)	0	Item waiting at Perpustakaan Sultan Abdul Samad (Main Library) since 16/08/2019 until 23/08/2019	Cancel

BOOK RESERVATION

Reserved item is not success

Home > Placing a hold

Sorry, you cannot place holds.

- You have unpaid fines. Amount: 0.20.

Cannot be reserved if you
have **pending fine**.

San Abdul Samad, Universiti Putra Malaysia, 43400 UPM Serdang, Selangor

+603-89468642 | Fax: +603-89483745 | E-mail: lib@upm.edu.my.





PATRON RECORD

Click
Account Login

The screenshot shows the homepage of the UPM Library Catalog. At the top left is the Koha logo, followed by 'Cart' and 'Lists' dropdown menus. The main header features the UPM logo, the text 'Katalog Perpustakaan/Library Catalog', and 'Perpustakaan Sultan Abdul Samad Library' with the national emblem of Malaysia. A search bar is located below the header, with a dropdown menu set to 'Keyword' and a 'Go' button. Navigation links for 'Advanced search', 'Course reserves', 'Most popular', and 'New Book List' are provided. A left sidebar contains a menu with 'Home', 'About Library', 'Service Hour', 'Services & Facilities', 'Contact', and 'Account Login'. The main content area has a 'Home' button and a 'WELCOME TO PERPUSTAKAAN SULTAN ABDUL SAMAD (PSAS), UNIVERSITI PUTRA MALAYSIA' section. Below this is a 'NEW BOOK SHOWCASE 2018' section featuring a collage of book covers.

koha Cart Lists

UPM **UPM** **Katalog Perpustakaan/Library Catalog** **Perpustakaan Sultan Abdul Samad Library**

Search Keyword Search for library catalog All libraries Go

[Advanced search](#) | [Course reserves](#) | [Most popular](#) | [New Book List](#)

Home

Home
About Library
Service Hour
Services & Facilities
Contact
Account Login

WELCOME TO PERPUSTAKAAN SULTAN ABDUL SAMAD (PSAS), UNIVERSITI PUTRA MALAYSIA

Welcome to Perpustakaan Sultan Abdul Samad (PSAS), Universiti Putra Malaysia (UPM). UPM WebOPAC is computerized online catalogue of the materials held in library. The OPAC consist of an index of the bibliographic data cataloged in the system, offering a variety of search capabilities such as the author/ title/ call number/ subjects, together with an interactive request and renewal functionality.

NEW BOOK SHOWCASE 2018

PATRON RECORD (Account Login)

[Advanced search](#) | [Course reserves](#) | [Most popular](#) | [New Book List](#)

Sultan Abdul Samad Library

CAS Login

[Login with UPM-ID](#)

Normal Login

[Forgot your password?](#)

2. Type Matric No./ Staff No. (login ID)


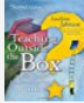

3. Type IC no./ Passport no. (password)

4. Click Login with Koha

PATRON RECORD (Account Login)

Your summary : Checked out

The screenshot shows a library website interface. On the left is a blue navigation menu with links: Home, About Library, Service Hour, Services & Facilities, Contact, and Account Login. Below the menu are buttons for 'your summary', 'your fines', 'your personal details', 'change your password', 'your search history', 'your reading history', and 'your lists'. The main content area is titled 'Hello, NAZIBAH KAMARUDDIN' and includes a link to 'Click here if you're not NAZIBAH KAMARUDDIN'. Below this, there are two buttons: 'Checked out (4)' (highlighted with an orange dashed circle) and 'Holds (1)'. A table titled '4 item(s) checked out' displays the following data:

	Title	Due	Barcode	Call no.	Renew	Fines
	New restaurant design / Ryder, Bethan.	20/08/2019	1000728184	NK2195 R4R992	(On hold)	No
	Gardening in small spaces / Schneck, Marcus.	20/08/2019	1000703402	SB453 S358	<input type="checkbox"/> Renew (2 of 2 renewals remaining)	No
	Teaching outside the box : Johnson, LouAnne.	15/11/2019	1000723488	LB1025.3 J67 2011	No renewal before 14/11/2019 12:00 AM (1 of 2 renewals remaining)	No
	Decorating fabric : Stokoe, Susie.	19/11/2019	1000764406	NK9500 S874	No renewal before 18/11/2019 12:00 AM (1 of 2 renewals remaining)	No

At the bottom of the table area are two buttons: 'Renew selected' and 'Renew all'.

Checked out – Show information the items you are borrowing : Title, Due date, Barcode, Call No., Renewal and fine.

PATRON RECORD (Account Login)

Your summary : Hold

The screenshot shows a library website interface. On the left is a blue navigation menu with items: Home, About Library, Service Hour, Services & Facilities (with a dropdown arrow), Contact, and Account Login. Below the menu is a list of user-specific links: your summary (highlighted with a dashed orange box), your fines, your personal details, change your password, your search history, your reading history, and your lists. The main content area is white and contains the following elements:

- Greeting: Hello, NAZIBAH KAMARUDDIN
- Link: Click here if you're not NAZIBAH KAMARUDDIN
- Summary: Checked out (4), Holds (1) (highlighted with a dashed orange box)
- Section: Holds (1 total)
- Table with columns: Title, Placed on, Expires on, Pick up location, Priority, Status, and Modify.

Title	Placed on	Expires on	Pick up location	Priority	Status	Modify
Design for emotion / Van Gorp, Trevor.	16/08/2019	-	Perpustakaan Sultan Abdul Samad (Main Library)	0	Item waiting at Perpustakaan Sultan Abdul Samad (Main Library) since 16/08/2019 until 23/08/2019	Cancel

Holds – Show information of reserved item

PATRON RECORD (Account Login)

Your summary : Fines

Home NAZIBAH KAMARUDDIN Your summary

Home Hello, NAZIBAH KAMARUDDIN
Click here if you're not NAZIBAH KAMARUDDIN

Please note: You cannot renew your books online. Reason: You have fines.

Checked out (1) Fines (0.20)

Fines and charges

Amount
You currently owe fines and charges amounting to: 0.2

ATTENTION :
Fine late return book :
1 book for 1 day **RM0.20**

Fine not pay yet

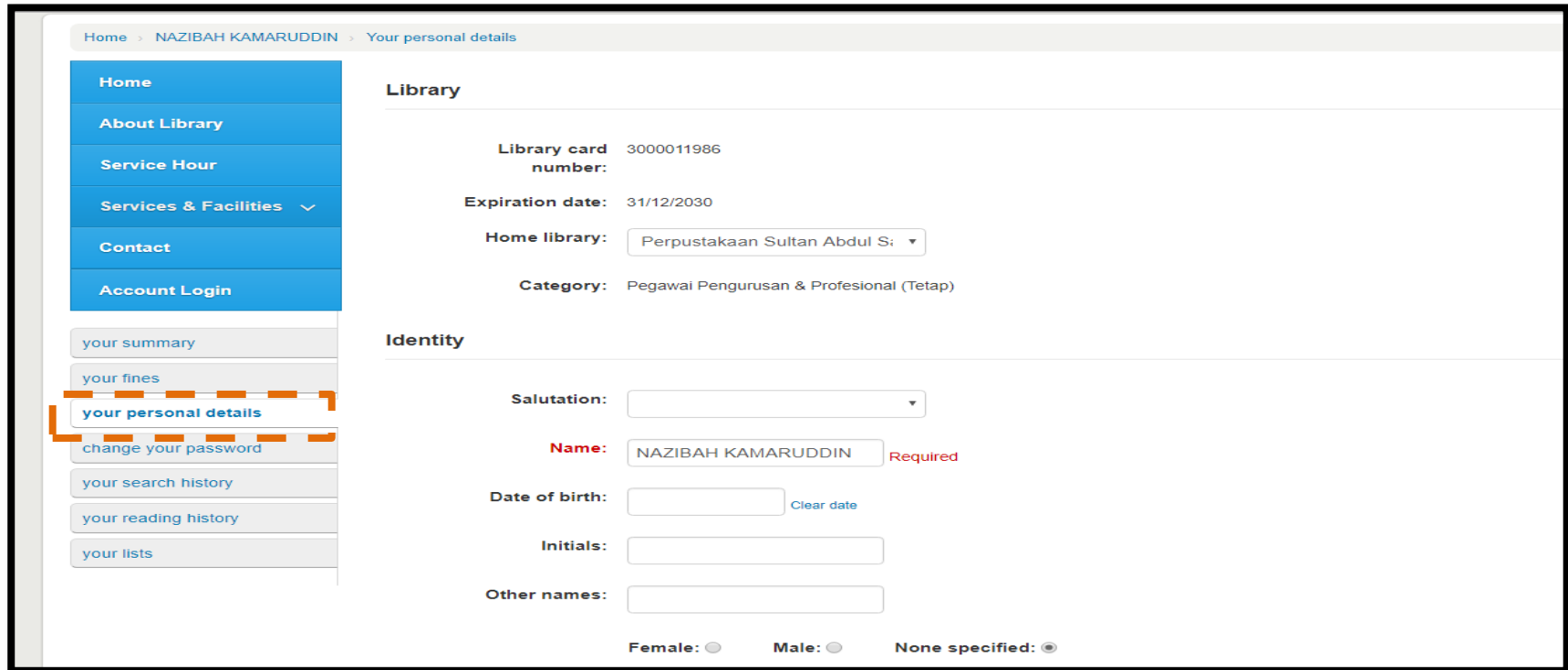
Date	Description	Fine amount	Amount outstanding
16/08/2018	Fine, F 68476 (Decorating fabric :)	0.20	0.20
25/04/2019	Payment, thanks	-30.00	0.00
25/04/2019	Lost item	10.00	10.00
25/04/2019	Payment, thanks	-5.00	0.00
25/04/2019	Lost item	5.00	0.00
25/04/2019	Credit , DEN	-30.00	-30.00
25/04/2019	Lost item	50.00	20.00
25/04/2019	Writeoff , Writeoff (Membentuk identiti remaja /)	2.60	0.00
25/04/2019	Fine , Membentuk identiti remaja / 08/04/2019 11:59 PM (Membentuk identiti remaja /)	2.60	0.00
22/11/2018	Payment, thanks	-0.40	0.00
22/11/2018	Fine , Solat emergency : 19/11/2018 11:59 PM (Solat emergency :)	0.40	0.00
Total due			0.20

Your fines – Show the amount of the fine, or the reason of the fine.

Your Fines

PATRON RECORD (Account Login)

Your personal details



The screenshot displays a web interface for a library patron's account. On the left is a navigation menu with blue buttons for 'Home', 'About Library', 'Service Hour', 'Services & Facilities', 'Contact', and 'Account Login'. Below these are several grey buttons: 'your summary', 'your fines', 'your personal details' (highlighted with a dashed orange border), 'change your password', 'your search history', 'your reading history', and 'your lists'. The main content area is titled 'Library' and shows the following information: 'Library card number: 3000011986', 'Expiration date: 31/12/2030', 'Home library: Perpustakaan Sultan Abdul S.', and 'Category: Pegawai Pengurusan & Profesional (Tetap)'. Below this is the 'Identity' section with a 'Salutation' dropdown, a 'Name' field containing 'NAZIBAH KAMARUDDIN' with a 'Required' label, a 'Date of birth' field with a 'Clear date' link, an 'Initials' field, and an 'Other names' field. At the bottom of the identity section are three radio buttons for gender: 'Female', 'Male', and 'None specified'.

Home > NAZIBAH KAMARUDDIN > Your personal details

Library

Library card number: 3000011986

Expiration date: 31/12/2030

Home library: Perpustakaan Sultan Abdul S.

Category: Pegawai Pengurusan & Profesional (Tetap)

Identity

Salutation:

Name: NAZIBAH KAMARUDDIN Required

Date of birth: [Clear date](#)

Initials:

Other names:

Female: Male: None specified:

Your personal details – Show the details information of the patron. Please update your email and phone number.

PATRON RECORD (Account Login)

Change your password

Home > NAZIBAH KAMARUDDIN > Change your password

Home

About Library

Service Hour

Services & Facilities ▾

Contact

Account Login

your summary

your fines

your personal details

change your password

your search history

your reading history

your lists

Change your password

Your password must be at least 3 characters long.

Current password:

New password:

Re-type new password:

[Cancel](#)

Change your password – Change your password. Please change your password.

PATRON RECORD (Account Login)

Your search history

Search history

Current session

[Select all](#) [Clear all](#) | **Select searches to:** [x Delete](#)

	Date	Search	Results
<input type="checkbox"/>	19/08/2019 10:07 AM	kw,wrdl: 1000246612	1
<input type="checkbox"/>	19/08/2019 10:06 AM	kw,wrdl: puisi and au,wrdl: usman awang	6
<input type="checkbox"/>	19/08/2019 10:06 AM	kw,wrdl: puisi and kw,wrdl: usman awang	10
<input type="checkbox"/>	19/08/2019 10:05 AM	kw,wrdl: puisi and au,wrdl: othman putih	6
<input type="checkbox"/>	19/08/2019 10:05 AM	kw,wrdl: puisi and au,wrdl: usman awang	6
<input type="checkbox"/>	19/08/2019 10:01 AM	kw,wrdl: puisi and au,wrdl: usman awang	6

[Remove selected searches](#)

Previous sessions

[Select all](#) [Clear all](#) | **Select searches to:** [x Delete](#)

	Date	Search	Results
<input type="checkbox"/>	18/08/2019 08:02 PM	kw,wrdl: puisi and au,wrdl: usman awang	6

Navigation Menu:

- Home
- About Library
- Service Hour
- Services & Facilities
- Contact
- Account Login
- your summary
- your fines
- your personal details
- change your password
- your search history**
- your reading history
- your lists

Your search history – Show the searching history.

PATRON RECORD (Account Login)


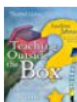



Home > NAZIBAH KAMARUDDIN > Your checkout history

Your reading history (Checkout history)

Checkout history

Order by date ▾

Showing last 50 items. [Show all items](#)

	Title	Item type	Call no.	Date
	Decorating fabric : Stokoe, Susie.	Main Library	NK9500 S874	<i>(Checked out)</i>
	Teaching outside the box : Johnson, LouAnne.	Main Library	LB1025.3 J67 2011	<i>(Checked out)</i>
	Decorating fabric : Stokoe, Susie.	Main Library	NK9500 S874	16/08/2019
	New restaurant design / Ryder, Bethan.	Main Library	NK2195 R4R992	16/08/2019
	Decorating fabric : Stokoe, Susie.	Main Library	NK9500 S874	16/08/2019

your summary

your fines

your personal details

change your password

your search history

your reading history

your lists

Your reading history – Show the list of borrowed items

PATRON RECORD (Account Login)

Your lists

Home > NAZIBAH KAMARUDDIN > Lists

Lists

Your lists Public lists

New list

List name	Contents	Type		
CONSUMER	20 items	Private	Edit	Delete
consumer behaviour	20 items	Private	Edit	Delete
CONSUMER FINANCE	20 items	Private	Edit	Delete
FINANCE COMPANIES	20 items	Private	Edit	Delete
HOMES	20 items	Private	Edit	Delete
HOUSES	20 items	Private	Edit	Delete
LAW	1 item	Private	Edit	Delete
TRAVEL	1 item	Private	Edit	Delete
USER BEHAVIOUR	20 items	Private	Edit	Delete

your summary

your fines

your personal details

change your password

your search history

your reading history

your lists

Your lists – Show the list of books that patron created.

PATRON RECORD (Account Login)

Your lists – Public lists

Home > NAZIBAH KAMARUDDIN > Lists

Lists

Your lists **Public lists**

New list

List name	Contents	Type	
AGRICULTURE 2017	160 items	Public	Delete
AGRICULTURE 2018	64 items	Public	Delete
AGRICULTURE 2019	83 items	Public	Delete
BIOTECHNOLOGY & BIOMOLECULAR SCIENCES 2017	42 items	Public	Delete
BIOTECHNOLOGY & BIOMOLECULAR SCIENCES 2018	50 items	Public	Delete
BIOTECHNOLOGY & BIOMOLECULAR SCIENCES 2019	31 items	Public	Delete
COMPUTER SCIENCE & INFORMATION TECHNOLOGY 2017	7 items	Public	Delete
COMPUTER SCIENCE & INFORMATION TECHNOLOGY 2018	41 items	Public	Delete
COMPUTER SCIENCE & INFORMATION TECHNOLOGY 2019	30 items	Public	Delete
DESIGN & ARCHITECTURE 2017	54 items	Public	Delete

Public lists – Show the list of book created by the system according subject.



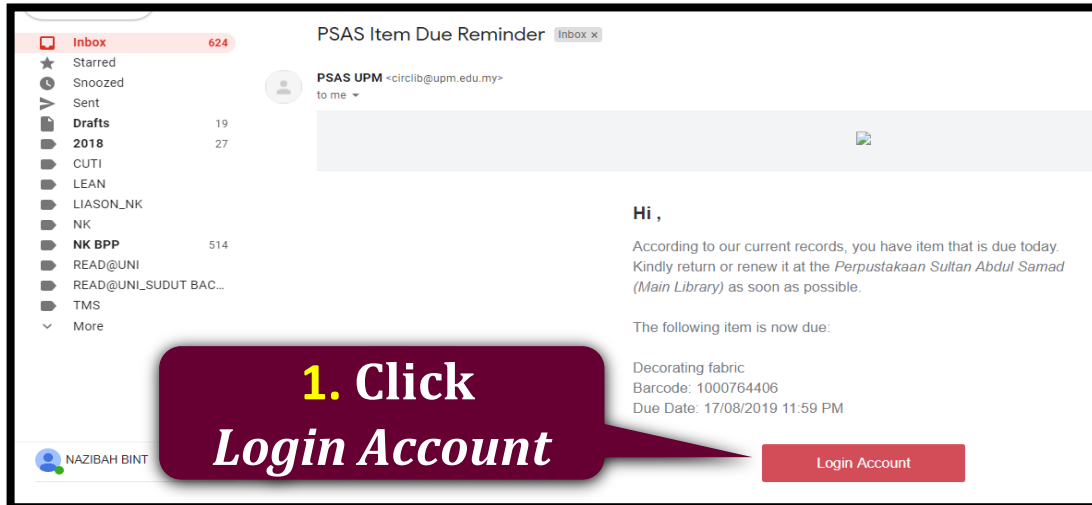
RENEW ONLINE

Users can renew book online **TWICE** without coming to the library.

Online renewal is NOT available if

- Renew item too early. Renewal can only be done 1 day before the due date. Email will be send to patron email to inform this/
- Books are reserved by other person (Status : *On hold*)
- Books are overdue.
- User have fine.
- Renewal has access the limit.

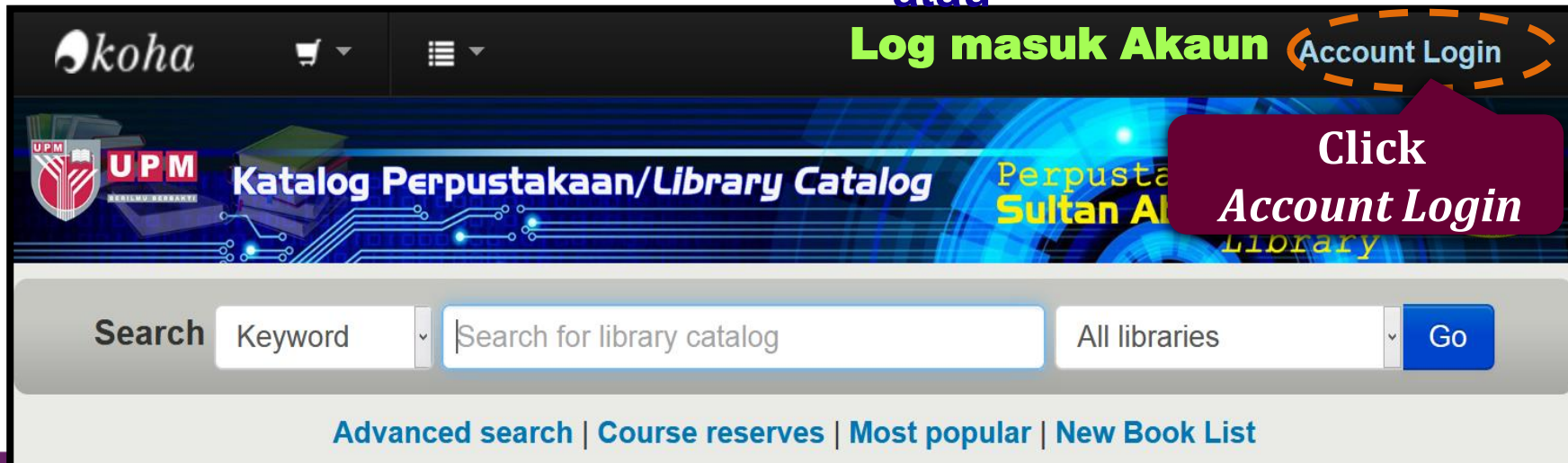
RENEW ONLINE



E-mail: Due date alert

E-mail address– Patron must make sure the email address is active. Patron can edit the details in the patron record 'your personal details'.

atau



RENEW ONLINE

[Advanced search](#) | [Course reserves](#) | [Most popular](#) | [New Book List](#)

Sultan Abdul Samad Library

CAS Login

Login with UPM-ID

Normal Login

Matric No./Staff.No.

IC No./Passport No.

Login with Koha

[Forgot your password?](#)

2. Type Matric No./ Staff No. (login ID)

3. Type IC No./ Passport No. (password)

4. Click Login with Koha

RENEW ONLINE

Home

About Library

Service Hour

Services & Facilities ▾

Contact

Account Login

your summary

your fines

your personal details

change your password

your search history

your reading history

your lists

Hello, NAZIBAH KAMARUDDIN



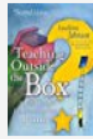
[Click here if you're not NAZIBAH KAMARUDDIN](#)

Checked out (3)

Holds (1)

3 Item(s) checked out

[Renew selected](#) [Renew all](#)

	Title	Due	Barcode	Call no.	Renew	Fines
	Decorating fabric : Stokoe, Susie.	20/08/2019	1000764406	NK9500 S874	<input checked="" type="checkbox"/> Renew (2 of 2 renewals remaining)	No
	New restaurant design / Ryder, Bethan.	20/08/2019	1000728184	NK2195 R4R992	(On hold)	No
	Teaching outside the box : Johnson, LouAnne.	15/11/2019	1000723488	LB1025.3 J67 2011	No renewal before 14/11/2019 12:00 AM (1 of 2 renewals remaining)	No

Renew selected



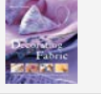
Renew all

5. Tick on the box the title you want to renew

6. Click *Renew selected*

RENEW ONLINE

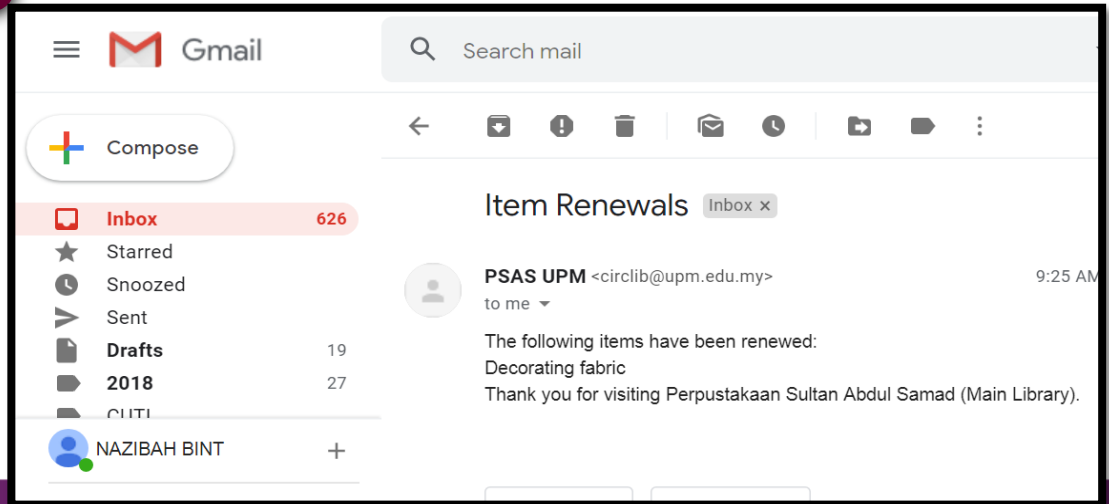
3 Item(s) checked out Renew selected Renew all

Title	Due	Barcode	Call no.	Renew	Fines
 New restaurant design / Ryder, Bethan.	20/08/2019	1000728184	NK2195 R4R992	(On hold)	No
 Teaching outside the box : Johnson, LouAnne.	15/11/2019	1000723488	LB1025.3 J67 2011	No renewal before 14/11/2019 12:00 AM (1 of 2 renewals remaining)	No
 Decorating fabric : Stokoe, Susie.	19/11/2019	1000764406	NK9500 S874	Renewed! No renewal before 18/11/2019 12:00 AM (1 of 2 renewals remaining)	No

Renew selected Renew all

7. New date for 'Due date'

(Email) Item Renewals:
Details of the successful renewal will be sent to the registered email.



Gmail interface showing an email titled "Item Renewals" from PSAS UPM. The email content states: "The following items have been renewed: Decorating fabric. Thank you for visiting Perpustakaan Sultan Abdul Samad (Main Library)." The interface includes a search bar, a compose button, and a sidebar with folders like Inbox (626), Starred, Snoozed, Sent, Drafts (19), and 2018 (27).

RENEW ONLINE



Renewal online not successful

Home Hello, NAZIBAH KAMARUDDIN **Have fine**
About Library Click here if you're not NAZIBAH KAMARUDDIN
Service Hour
Services & Facilities
Contact
Account Login

Please note: You cannot renew your books online. Reason: You have fines.

Checked out (2) Overdue (1) Fines (0.20) Holds (1)

2 Item(s) checked out

Title	Due	Barcode	Call no.	Renew	Fines
 Decorating fabric : Stokoe, Susie.	17/08/2019	1000764406	NK9500 S874	Not allowed (overdue)	Yes
 Teaching outside the box : Johnson, LouAnne.	15/11/2019	1000723488	LB1025.3 J67 2011	Not allowed (overdue)	No


The account has been blocked because of other penalties.

Service Hour
Services & Facilities
Contact
Account Login

Please note: Your account has been frozen. Comment: "BUKU HILANG - 1000651522 - MJMF-19.08.2019" Usually the reason for freezing an account is old overdues or damage fees. If your account shows to be clear, please contact the library. [Go to your account page](#)

Checked out (4) Holds (1)

4 Item(s) checked out

Title	Due	Barcode	Call no.	Renew	Fines
 New restaurant design / Ryder, Bethan.	20/08/2019	1000728184	NK2195 R4R992	(On hold)	No

On hold :
Item has been reserved by others.

ADDED INFORMATION



ADDED INFORMATION: INFORMATION LITERACY PROGRAMME

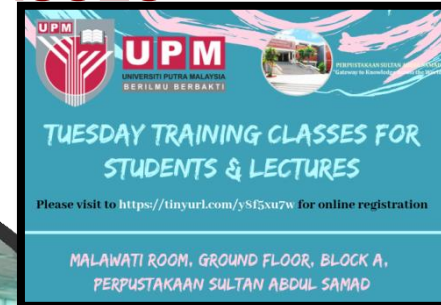
CLASS UPON REQUEST



In group
Min 5 pax

SCHEDULE CLASSES

Kelas Pembekal
Tuesday Class
Strategic Information



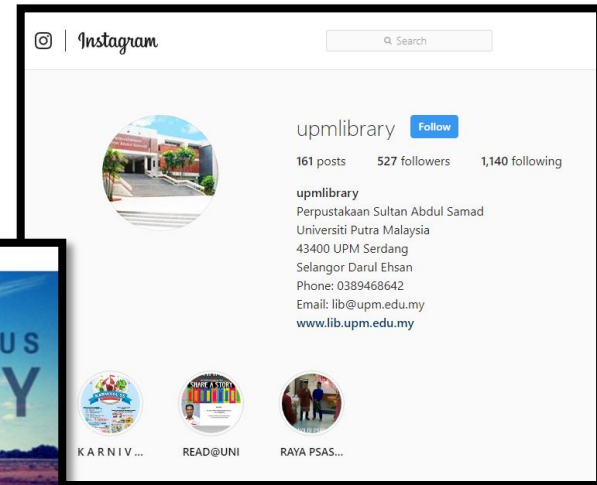
Iklan
dipaparkan di
laman web
perpustakaan

MODUL:

- **Introduction to Library**
- **Library Catalogue**
- **Information Search Strategy**
- **Online Databases**
- **Turnitin**
- **Mendeley : Basic**

ADDED INFORMATION: PSAS SOCIAL MEDIA APPLICATION

FOLLOW US:



ADDED INFORMATION: LIBRARIES GUIDE

<http://www.lib.upm.edu.my>

HOME DIRECTORY LOCATION SITE MAP FAQ FEEDBACK

Search... Q

Welcome To The Official Portal Of
SULTAN ABDUL SAMAD LIBRARY

ABOUT SERVICES & FACILITIES E-RESOURCES RESEARCH PUBLICATION GUIDE
INFORMATION LITERACY PROGRAM

**1. Click
Panduan**

GUIDE

Facilities & Services Brochures



- o Electronic Reference Room
- o PSAS dan Branch Libraries Guide
- o Distance Learning Services

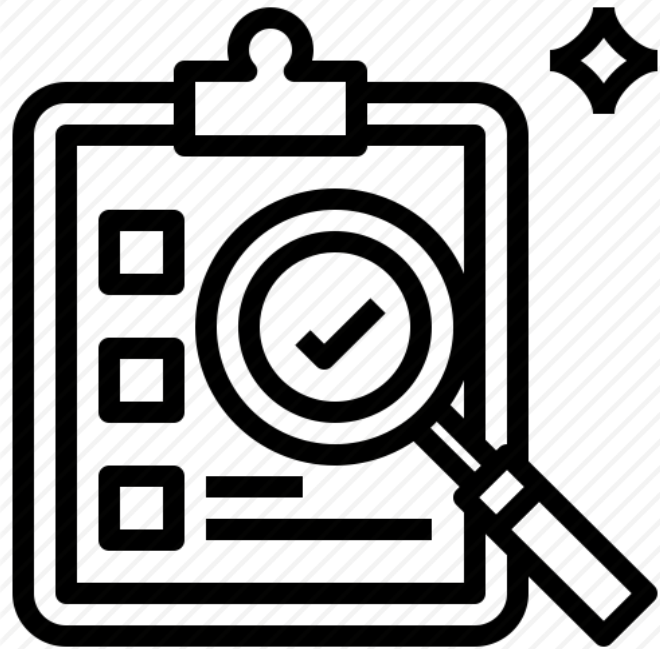
How To



**2. Click
PSAS & Branch
Libraries Guide**

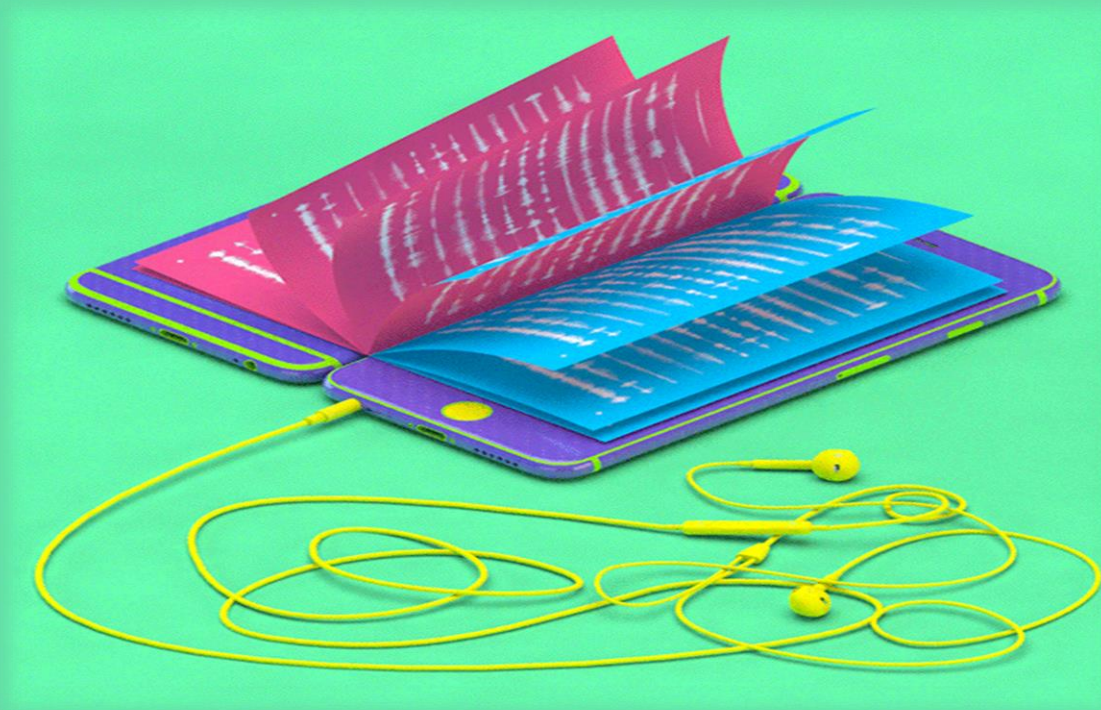
ADDED INFORMATION

Post Test 1



Evaluation Form

Thank You



ADDED INFORMATION :

KELAYAKAN PINJAMAN UNTUK PENGGUNA PERPUSTAKAAN

UPM Staff	Loan Eligibility/ Period
Management & Professional (Permanent)	30 copies / 60 days
Lecturer	30 copies / 60 days
Contract Lecturer/ Tutor	10 copies / 30 days
Support Staff	6 copies / 14 days
Part-time Lecturer, Contract Officer, Attachment Officer, Temporary Support Staff (more than a year), Research Assistant, etc.	4 copies / 14 days
Student	Loan Eligibility/ Period
Post-graduate Students	20 copies / 30 days
Clinical Medical Students/ Veterinary	10 copies / 30 days
Degree Students	10 copies / 14 days
Diploma Students/ Foundation Program	6 copies / 14 days
Distance Learning (Degree students)	10 copies / 30 days
Non-Degree Students (including attachment graduate students from abroad)	4 copies / 14 days
Special Course (Short Term Course – more than 6 month)	2 copies / 14 days



ADDED INFORMATION : **PENALTIES FOR PATRON**

Pengguna tidak dibenarkan menggunakan perkhidmatan di perpustakaan sekiranya rekod disekat. Rekod pengguna akan disekat sekiranya :

- ❖ Mempunyai denda perpustakaan**
- ❖ Mencuri atau merosakkan bahan perpustakaan.**
- ❖ Buku basah / rosak.**
- ❖ Tangguh Pengajian.**
- ❖ Pelajar Bergraduasi.**
- ❖ Sekatan kerana mempunyai kesalahan-kesalahan tertentu.**

