



# GUIDE FOR STUDENTS

By :  
Research and Information Services Division  
Perpustakaan Sultan Abdul Samad, Universiti Putra Malaysia

# OUTLINES

➔ **INTRODUCTION**

➔ **HOW TO ACCESS TO TURNITIN**

➔ **GETTING STARTED – 4 EASY STEPS**

**STEP 1 : Create User Profile/Registration**

**STEP 2 : Submit Paper**

**STEP 3 : Viewing Originality Reports**

**STEP 4 : Enroll in Additional Classes**

# INTRODUCTION



A suite of educational tools for digital assessment and plagiarism prevention.

A web-based solution that puts the student's paper at the CENTER of the Online Feedback Process.

# WHAT IS TURNITIN?

To Deter Plagiarism

To Hold Students Accountable

To Determine The Similarity of Text To Sources

To Enhance Teaching & Student Learning

The screenshot shows the Turnitin website interface. At the top, there is a navigation bar with a language dropdown set to 'English', a search bar, and links for 'Create Account' and 'Login'. Below the navigation bar is the Turnitin logo and a menu with links for 'Higher Education', 'Secondary Education', 'Resources', 'Community', 'Support', and a red 'Contact Sales' button. The main heading is 'Education with Integrity' with the tagline 'Your culture of academic integrity begins with Turnitin.' Below this is a large illustration featuring a central computer monitor displaying a document with a blue speech bubble icon. Several stylized human figures are interacting with the scene: one is climbing a ladder to reach the top of the monitor, another is sitting on a ledge to the right, and others are positioned around the base of the monitor. Data points are shown as floating icons: a green code symbol with '17%' and a blue document icon with '22%'. The illustration also includes a stack of books, a potted plant, and a yellow sticky note.

## INTRODUCTION



Millions of published works (books, newspapers, and journals) through its partnerships with publishers, library databases, digital reference collections and subscription-based publications, **CrossRef (CrossCheck)**



# WHAT TURNITIN SEARCH?



The **current and archived web content** that is publicly available (**more than 60 billion pages indexed**)



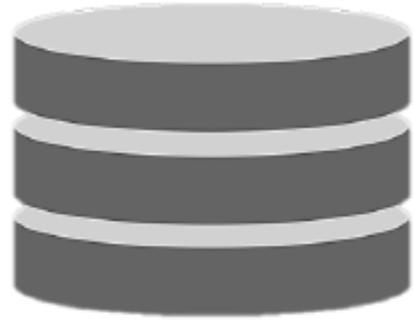
**600 millions of student papers** submitted to Turnitin since 1996



# WHAT TURNITIN DOES?



Student's work is submitted electronically



Document is compared to database



Percentage of matched content is identified



Originality Report is generated in minutes

# INTRODUCTION



# ORIGINALITY CHECK?

Matching passages from 50+ billion Internet web pages: updated at a rate of 60-240 million pages/day.



Internet Resources

Matching passages from millions of Books, Journals, Newspapers.



Books, Journals, Newspapers

Matching passages from millions of Student Papers or Client Node.



Submission Repository

Student's Essay



Turnitin Create Originality Report

Match Overview		
		<b>9%</b>
1	sport5.co.uk Internet Source	3% >
2	www.ireathefootball.c... Internet Source	2% >
3	Submitted to Manchest... Student Paper	1% >
4	sportsvibe.co.uk Internet Source	1% >
5	www.threelionsnews.c...	1% >

# GETTING STARTED > 4 EASY STEPS



## 4 EASY STEPS

STEP 1

STUDENT ACCOUNT

Students to enrol in the class using the **Class ID & Enrollment Password** provided by the instructor. Once enrolled, students can start submitting papers.

Create Your User Profile (one-time only)

STEP 2

Submit Paper

STEP 3

Viewing Originality Reports

STEP 4

Enroll In Additional Classes

Instructor to provide students:

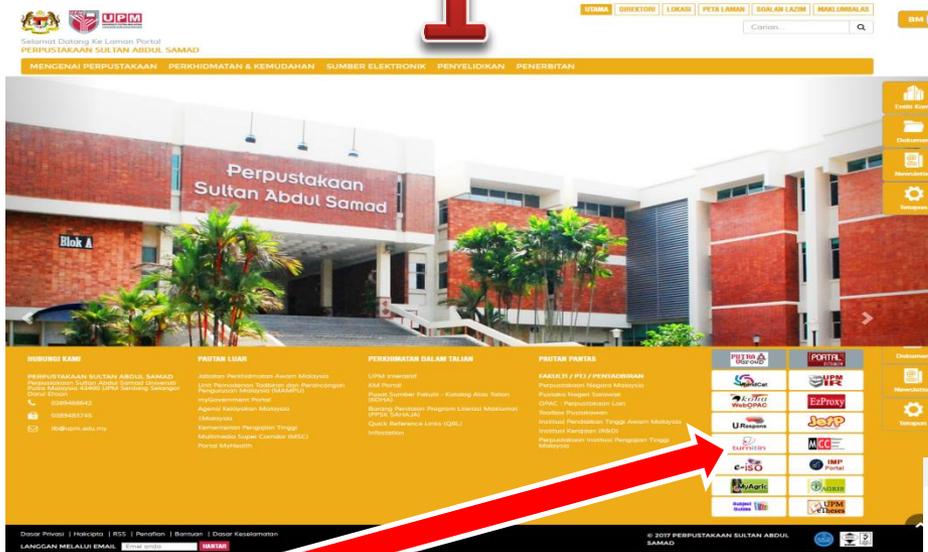
- **CLASS ID**
- **ENROLLMENT PASSWORD**

Submit Paper

# GETTING STARTED > HOW TO ACCESS?



# 1



Visit the Library Website  
<http://www.lib.upm.edu.my>  
> Click icon Turnitin

# 2

Visit the Turnitin Website  
<http://www.turnitin.com>





# CREATE USER PROFILE (ONE-TIME ONLY)

1



Change language: English



Higher Education Secondary Education Resources Community Support [Contact Sales](#)

1. Click [Create Account](#) link in the upper right corner of the Turnitin homepage.

You will be directly linked to the **“Create a User Profile”** page

## Education with Integrity

Your culture of academic integrity begins with Turnitin.





## CREATE USER PROFILE (ONE-TIME ONLY)

2. Click on the **Student** link from the Create a New Turnitin Account screen.
3. Enter your **Class ID** and **Class Enrollment Password** in the appropriate fields

**Note:** (Get the **Class ID** and **Class Enrollment Password** from your Instructor/ Supervisor)

### Create a User Profile

Have You Ever Used Turnitin?

If you've used Turnitin before, you can use the same email and password to log in. You can keep all your papers and grades together, even if you're now in a different class or a different school!

Email address

Password (Login to Turnitin)

Forgot your password? [Click here.](#)

Create a New Account

Please select whether you will be using the service as an instructor or a student.

[Student](#) **2**

[Instructor](#)

[Teaching assistant](#)

### Create a New Student Account

Class ID Information

All students must be enrolled in an active class. To enroll in a class, please enter the class ID number and class enrollment password that you were given by your instructor.

Please note that the password and pincode are case-sensitive. If you do not have this information, or the information you are entering appears to be incorrect, please contact your instructor.

**3**

Class ID

Class enrollment password



## CREATE USER PROFILE (ONE-TIME ONLY)

4. Enter your **first name**, your **last name** and the **e-mail address** you would like associated with your Turnitin account (this will be your user name)

5. Enter (and re-enter) the **password** you would like to use as your Turnitin login password.

### User Information

Your first name 4

Your last name

Display names as

- First name (Space) Last name (example: John Smith)
- Last name (Space) First name (example: Smith John)
- Last name(No space)First name (example: SmithJoh

Email address

Confirm email address

### Password and Security

Please keep in mind that your password is case sensitive (for example, paSS123 would be different than pass123), must be 6-12 characters long, and contain at least one letter and one number (for added security).

Enter an email address and password you can easily remember. Please write down your email address and password for future reference.

Enter your password 5

Confirm your password

Next, please enter a secret question and answer combination. You will be asked for this combination if you ever forget your password and need to reset it.



# CREATE USER PROFILE (ONE-TIME ONLY)

6. Select a [secret question](#) using the secret question pull down menu, enter an answer

7. Review the Turnitin user agreement and click [I Agree](#) and finalize user profile creation.

Secret question  
Please select a secret question. ▾

Question answer **6**

User Agreement

Please read our user agreement below. Select "I agree" to complete your user profile.

Turnitin.com and its services (the "Site" or the "Services") are maintained by Turnitin, LLC ("Turnitin"), and offered to you, the user ("You" or "User"), conditioned upon Your acceptance of the terms, conditions, and notices contained herein without modification (the "User Agreement").  
You should review this User Agreement carefully before accepting

**7**

[I Agree – Create Profile](#)    [I Disagree – Cancel Profile](#)



## SUBMIT PAPER

1. Click on the **Class Name** on the homepage.

2. Click on the **Submit** button to the right of the assignment name

The screenshot shows the Turnitin student homepage. At the top, there are navigation tabs: "All Classes", "Enroll in a Class", "What is Plagiarism?", and "Citation Help". Below this, it says "NOW VIEWING: HOME".

Under "About this page", it states: "This is your student homepage. The homepage shows the classes you are enrolled in. To enroll in a new class, click the enroll in a class button. Click a class name to open your class homepage for the class. From your homepage, you can submit a paper. For more information on how to submit, please see our help page."

The main content area shows "Universiti Putra Malaysia: Institute of Bioscience". Below this is a table of classes:

Class ID	Class name	Instructor	Status	Start Date	End Date	Drop class
23604368	ASSIGNMENT LIBRARY 2020	Siti Khairiah Yusof	Active	12-Jan-2020	16-Jul-2020	

A yellow callout box with the number "1" points to the "ASSIGNMENT LIBRARY 2020" class name.

Below the table is a dark bar labeled "Class Homepage".

Underneath, it says: "This is your class homepage. To submit to an assignment click on the 'Submit' button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read 'Resubmit' after you make your first submission to the assignment. To view the paper you have submitted, click the 'View' button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the 'View' button."

The bottom section is titled "Assignment Inbox: ASSIGNMENT LIBRARY 2020". It contains a table of assignments:

Assignment Title	Info	Dates	Similarity	Actions
Testing 2020		Start 01-Feb-2020 8:28PM Due 31-May-2020 11:59PM Post 09-Feb-2020 12:00AM		

A yellow callout box with the number "2" points to the "Submit" button.



## SUBMIT PAPER

3. Select the submission method from the "choose a paper submission method:" pull down menu. Students are advised to choose **Single File Upload**.
4. Enter the paper **title** for the submission in the appropriate field
5. Students have a choice to upload a file from the **Computer, Dropbox or Google Drive**. Click one of the submission buttons and then select the file you would like to upload.
6. Click on **Upload** button to upload the file.

Submit: [Single File Upload](#) ▾ STEP ● ○ ○

First name

Last name

Submission title  
 **3**

[What can I submit?](#)

Choose the file you want to upload **4**

**5**

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

**6**





# GETTING STARTED > HOW TO ACCESS? > STEP 3

## VIEWING ORIGINALITY REPORTS

The Similarity Report provides a summary of matching or similar areas of text found in a submitted paper. Similarity Reports that have not finished generating will display the text **processing**.

9. To view your Originality Report, click at the **percentage (%)** on the "Similarity" column or **View** button to the right of the assignment.

**Note:** Color coding for Turnitin enabled assignment in grades. The color indicates how much text has been matched.

SIMILARITY	
0%	
1 - 24%	
25 - 49%	
50 - 74%	
75 - 100%	

Class Homepage

This is your class homepage. To submit to an assignment click on the "Submit" button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read "Resubmit" after you make your first submission to the assignment. To view the paper you have submitted, click the "View" button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the "View" button.

Assignment Inbox: ASSIGNMENT LIBRARY 2020

Assignment Title	Info	Dates	Similarity	Actions
Testing 2020		Start 01-Feb-2020 8:28PM Due 31-May-2020 11:59PM Post 09-Feb-2020 12:00AM	Processing	<a href="#">Submit</a> <a href="#">View</a>

Class Homepage

This is your class homepage. To submit to an assignment click on the "Submit" button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read "Resubmit" after you make your first submission to the assignment. To view the paper you have submitted, click the "View" button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the "View" button.

Assignment Inbox: ASSIGNMENT LIBRARY 2020

Assignment Title	Info	Dates	Similarity	Actions
Testing 2020		Start 01-Feb-2020 8:28PM Due 31-May-2020 11:59PM Post 09-Feb-2020 12:00AM	55%	<a href="#">Submit</a> <a href="#">View</a>



## VIEWING ORIGINALITY REPORTS

The Originality Report will appear in a pop-up window.

10. Click on **download** icon to download and print report. Choose **Current View**.

The screenshot displays the Turnitin interface. On the left, a document titled "BAB 1 PENDAHULUAN" is open, showing text with red highlights. A callout box points to the "55" similarity percentage, labeled "Total % of similarity report". On the right, a sidebar shows a list of sources with their respective similarity percentages. A "Download" pop-up window is open, with "Current View" selected and circled in orange. The interface also shows a "feedback studio" logo, the user name "Siti Khairiah Yusof", and the document title "Library Project 2020".

Source	Similarity %
Submitted to Universiti ... Student Papers - 6 papers	36%
www.doe.gov.my Internet Source - 7 urls	19%
www.knwaterfilter.com Internet Source - 6 urls	19%
Submitted to Universiti ... Student Papers - 4 papers	17%
cazzeblog.blogspot.co... Internet Source	15%
Submitted to Universiti ... Student Papers - 3 papers	14%
Submitted to Institute o... Student Paper	12%
Submitted to University ... Student Papers - 2 papers	12%
Submitted to University ... Student Papers - 4 papers	7%



## CURRENT VIEW

# Library Project 2020

*by* Siti Khairiah Yusof

---

**Submission date:** 02-Feb-2020 09:53PM (UTC+0800)

**Submission ID:** 1249948388

**File name:** library\_project\_2020.docx (13.43K)

**Word count:** 435

**Character count:** 2657

# GETTING STARTED > HOW TO ACCESS? > STEP 3



## DIGITAL RECEIPT

The full report will be displayed in PDF format. You can save/ print.

The Digital Receipt can be downloaded for submission to your supervisor.



### Digital Receipt

This receipt acknowledges that Turnitin received your paper. Below you will find the receipt information regarding your submission.

The first page of your submissions is displayed below.

Submission author: **Siti Khairiah Yusof**  
Assignment title: **Testing 2020**  
Submission title: **Library Project 2020**  
File name: **library\_project\_2020.docx**  
File size: **13.43K**  
Page count: **2**  
Word count: **435**  
Character count: **2,657**  
Submission date: **02-Feb-2020 09:53PM (UTC+0800)**  
Submission ID: **1249948388**





## ENROLL IN ADDITIONAL CLASSES

1

The screenshot shows a web interface with a navigation bar at the top containing four tabs: 'All Classes', 'Enroll in a Class', 'What is Plagiarism?', and 'Citation Help'. The 'Enroll in a Class' tab is selected. Below the navigation bar, the text 'NOW VIEWING: HOME' is displayed. The main content area is titled 'About this page' and contains the text: 'To enroll a class, enter the class ID and enrollment password and click submit. If you do not have a class ID and enrollment password, contact your instructor for this information.' Below this text is a form titled 'Enroll in a class'. The form has two input fields: 'Class/section ID: \*' with the value '14798781' and 'Enrollment password: \*' with masked characters. A 'Submit' button is located at the bottom of the form. Three yellow callout boxes with numbers 1, 2, and 3 point to the 'Enroll in a Class' tab, the 'Class/section ID' input field, and the 'Submit' button, respectively.

1. Click on **the enroll in a class** tab on your student homepage.

2. Enter **the class id** and **enrollment password**. Get the Class ID and Class Enrollment Password from your Instructor/ Supervisor.

3. Click **submit** to enroll in the class



**TERIMA KASIH/*THANK YOU***

[www.upm.edu.my](http://www.upm.edu.my)

**BERILMU BERBAKTI**  
WITH KNOWLEDGE WE SERVE